

The Constitution of the Pan American Golf Association of El Paso

Article I

The name of this organization shall be the Pan American golf Association of El Paso. Its domicile shall be in the city and county of El Paso, Texas. The “Association” shall be governed by the rules set forth herein. The official logo of the association shall be the Rooster or “Gallo” and can not be changed without board approval.

Article II

The Association shall operate as a non-partisan, non-profit organization. Its main purpose will be to instill fair play, united friendship, spirited competition, enjoyment and encourage and promote amateur golf among the Association in El Paso. It will also cooperate with and solicit good friendly relations with civic and athletic organizations and particularly cooperate with member associations.

Article III

Membership shall be divided into 4 classes: Regular, Senior, Lifetime, and Honorary. Dues, privileges and duties pertaining to each class of membership are hereafter provided in the By-laws of the Association.

Article IV

Administrative power of the Association shall be vested in a Board of Directors whose composition is set forth in the By-laws. The officers shall be president, vice-president, secretary, treasurer, tournament, entertainment, publicity, membership, handicap, rules, sergeant at arms, legal council, fund raising chairman, and other such officers and personnel as may be required for the conduct of the business of the Association. The Requirements governing the election of officers are hereafter provided in the By-laws.

Article V

The provisions governing the meetings of the Association are set forth in the By-laws.

Article VI

Constitution: The constitution may be amended at any regular business meeting by a vote of the majority of the regular membership present, provided in article XVI, of the By-laws.

BY-LAWS

Article 1 - Membership Classification

Section 1: Regular Member

- (a) Any person who is interested in golf and in the Pan American Golf Association is eligible for regular membership, provided they are accepted by majority vote of the general membership present.

- (b) A regular member may vote and after one year with the Association can also hold elective office.

Section 2: Senior Members

- (a) Any person who is over 50 years of age and is interested in golf and in the PAGA is eligible for senior membership.
- (b) A senior member may vote and after one year with the Association can also hold elective office.

Section 3: Lifetime Member

- (a) Any person will become a Lifetime member after being recommended by the Board and approved by the general membership and has been a member in good standing for a period of five years. The Board may recommend up to two members a year.
- (b) A Lifetime member may vote and hold and elective office.

Section 4: Honorary Member

- (a) Honorary membership may be conferred by the Board, either for life or for a lesser term, upon such persons by unanimous vote who merit the honor.
- (b) An Honorary member is not eligible to vote or hold elective office.

Article II- Membership Application

Section 1: Regular and/or Senior Member

Application for membership must be submitted and sponsored by at least one Regular or Senior member in good standing, and be approved by the majority of the membership present.

Section 2: Lifetime Member

As provided for in ARTICLE I, Section 3 (a).

Section 3: Honorary Member

All candidates for Honorary membership shall be announced in the call for the Board Meeting at which the vote thereon is to be taken and the unanimous affirmative vote of all members of the Board present at such meeting shall be required before the candidate shall be declared elected.

Article III - Membership Dues and Fees

Section 1: Regular and Senior Members

Dues for the Regular and Senior members shall be determined yearly by the Board. Dues shall be payable by December 31. Any new members that join the Association after the beginning of the fiscal year shall be billed the regular yearly dues.

Section 2: Lifetime Members

Lifetime Members shall pay no yearly dues.

Section 3: Honorary Members

Honorary members shall pay no yearly dues.

Article IV – Membership Termination

Section 1: Resignation

The resignation of a member shall become operative upon delivery of the same to the President or Secretary in writing and its acceptance by a majority of the Board, provided that all indebtedness of such member to the Association shall have been paid. In such cases there shall be no refund of dues previously paid.

Section 2 Expulsion

The board shall have the power by the majority vote of the Board present at an announced board meeting to expel a member from the Association for the following causes, to wit:

(a) Violation of Ethics and Standards.

1. Misconduct of such character as to be deemed by the Board to be a violation of the ethics and standards of the Association. Before any member can be expelled for misconduct, he shall be notified by registered mail of the charges against him at least ten days prior to the Board meeting at which time charges are to be considered, said member shall be given as opportunity to appear before said meeting in defense of said charges.
2. Any member expelled shall forfeit all membership rights, privileges, or participation in any Association sponsored functions for a period of 1 to 10 years.

(b) Failure to Pay Obligation

1. Failure to pay any obligations due the Association within thirty days after the Secretary's second notice in writing is mailed, the second demand is to be mailed 30 days after the mailing of the first demand.
2. Any member expelled shall forfeit all membership right, privileges, or participation in any Association functions until all retributions are paid and the member is voted in by the Board. Said member will be on a probationary period for a period of 12 months before being restored as a member in good standing.

Article V – Association Size

There shall be no membership limitation.

Article VI - Officers

The officers of the Association shall be: President, Vice-President, Secretary, Treasurer, Tournament Chairperson, Entertainment Chairperson, Publicity Chairperson, Membership Chairperson, Rules Chairperson, Handicap Chairperson, and Sergeant of Arms.

Article VII – Board of Directors

Section 1: Administration

The Administration of the affairs of the Association shall be vested in a Board of Directors.

Section 2: Composition of Board

The Board of Directors shall consist of the elective officers of the Association and the immediate past president.

Section 3: Responsibilities of the Board

The Board of Directors shall be the governing body of the Association and its decision in all matters shall be final, subject only to appeal to the membership. It shall have general control over all officers and committees of the Association, and may for good cause declare any office or offices vacant. Appeal from the ruling of any office may be made to the Board.

Section 4: Chairman of the Board

The President of the Association shall be the Chairman of the Board.

Article VIII – Executive Committee

Section 1: Composition

All elected officers.

Section 2: Responsibilities

The Executive Committee is responsible for convening at least once a month to discuss the policies, plans and operation of the Association.

Article IX – Duties of Officers

Section 1: President

The President shall be the chief executive officer of the Association and shall be responsible for the general administration of its affairs, except as otherwise provided. He shall preside at all meetings of the Association.

Section 2: Vice President

In the absence of the President, it shall be the duty of the Vice President to perform all of the duties of the President.

Section 3: Secretary

The Secretary shall be responsible for the maintenance of Association records, including membership and attendance records, minutes of Board meetings and committee reports and carry on all correspondence of the Association.

Section 4: Treasurer

The Treasurer shall be responsible for all the Association's funds, and present a financial statement to the Board as often as the Board may direct. He will receive all income for deposit and substantiate all expenses with canceled receipts. He will issue written financial reports at all general meetings and will keep accounts of all assets including all materials and equipment.

Section 5: Tournament Chairperson

The Tournament Chair will be responsible for organizing all play. He will select the golf courses to be played and establish playing dates with Board approval. He will be responsible for all rule decisions and dictate the kind of play. He will determine the winners.

Section 6: Entertainment Chairperson

The Entertainment Chair will be responsible for all entertainment other than playing golf. He will handle refreshments and meals as indicated for balls and tournaments.

Section 7: Publicity Chairperson

The Publicity Chair will be responsible for all club exposure to the public. It will be his duty to better the Club's relations with the El Paso merchants and in general create a better Club image through the use of radio, newspaper, television and other forms of communications.

Section 8: Sergeant at Arms

The Sergeant at Arms shall be responsible for maintaining order at all General meetings.

Section 9: Rules Chairperson

The Rules Chair will handle all complaints on playing rules. In general, he will handle all complaints and render information to the people complaining after bringing the matter for discussion before the Board.

Section 10: Handicap Chairperson

The Handicap Chair shall be responsible for maintaining all handicaps of members, submitting all scores to the MINI MAX system, and assuring that computations in error are corrected.

Section 11: Membership Chairperson

The Membership Chair shall be responsible for maintaining the membership lists current, and securing new memberships.

Article XI – Election of Officers

- (a) When elections are held, the Board will call for a special meeting. The General meeting for election of new officers will fall in November. Nominations for office will come from the floor. Only members who are regular members with one year completed may run for office. They must also be members in good standing.
- (b) The following will be elected on even years and their term will run for two years: President, Secretary, Membership Chairperson, Entertainment Chairperson, and Publicity Chairperson. The following will be elected on odd years and their terms will run for two years: Vice-President, Treasurer, Tournament Chairperson, Rules Chairperson, Handicap Chairperson, and Sergeant at Arms.
- (c) Voting shall be by show of hands and election shall be by a plurality of votes cast by regular members present and in good standing, unless at such meeting this rule is suspended by unanimous vote of the members present.
- (d) Those officers will assume their duties on January 1.

Article XII – Fiscal Year

The fiscal year of the Association shall begin annually on September 1 and close on August 31.

Article XIII – Quorum

Section 1: General Meetings

Regular members present and in good standing shall constitute a quorum for the transaction of business by the Association provided due notice by mail has been sent to the last known address of the member at least three days in advance of the meeting.

Section 2: Board Meetings

A majority of the total membership of the Board shall constitute a quorum for the transaction of business.

Section 3: Proxies

Proxies shall not be recognized in this Association for any purpose.

Article XIV – Effective Date

All provisions of this Constitution and By-Laws shall become effective January 1, of every beginning year. The incumbent Board is empowered to effect an orderly transition from the former Constitution and By-Laws to the new, from the former fiscal year to the new, and from the outgoing administration to the incoming administration.

Article XV – Meetings

Section 1: Board Meetings

The Association's Board shall hold meetings when the Board deems necessary.

Section 2: General Meetings

General meetings shall be held monthly for the entire Association.

Section 3: Special Meetings

The President of the Board may call special meetings of the Association, of the Board, or any other group, at any other time or times deemed necessary.

Article XVI – Amendment of By-Laws and Constitution

Section 1: The Constitution and the By-Laws may be amended by regular members in good standing, present and voting at any Association meeting subject to the further provision of these By-Laws.

Section 2: Any proposed amendment of the Constitution or these By-Laws before it may be legally voted upon, must first have been submitted to the entire regular membership at least a fortnight prior to the date of its consideration.

Section 3: Amendments may be proposed by the Board, or by the joint written petition of not less than ten percent of regular members in good standing.

Article XVII – Disbursements

All expenditures shall be approved by the Board. All disbursements shall be paid by check which shall be signed by the President and countersigned by the Treasurer.

Article XVIII – Organization of Committees

Section 1: The President-elect of the Association shall within thirty days following the election designate the newly elected officers and directors for the purpose of assigning to each officer and director the committee of which such officer or director is to have charge during the ensuing term.

Section 2: Within thirty days after being so notified, the newly elected officers and directors shall appoint members to their respective committees.

Section 3: At the first meeting of the Board of Association, after January 1 of each year, each Board member shall make a report to the Board orally or in writing of the plans of the Committee under his direction for operation during the year for acceptance, amendment or rejection by the Board.

Article XIX – Committees

Section 1: The following shall be the standing committees and shall be elected at general elections or appointed by the President subject to the approval of the board (1)membership, (2) Tournament, (3) Entertainment, (4) Publicity, and (5) Auditing.

Section 2: The Membership Committee shall be responsible for :

- (a) Publication of a roster of members in good standing on December 31, of each year.
- (b) Formulation of a definite continuing Association Membership Plan and presentation thereof to the Board, and
- (c) Securing new members.

Section 3: The Tournament Committee shall be responsible for scheduling all playing functions. It shall also be responsible for all rule decisions and election of winners.

Section 4: The Entertainment Committee shall be responsible for the procurement, safe-keeping, and serving of refreshments and meals at each appropriate Association activity.

Section 5: The Publicity Committee shall be responsible for publicizing, in the press and other media, the ideals, aims, purposes, and activities of the PGA of El Paso.

Section 6: The Auditing Committee shall be responsible for auditing the books at the beginning of a new administration and quarterly thereafter.

Article XX – Selection of National Team

Section1: In order to represent El Paso on the National team, a player must first participate in 60 percent of the Club's playing activities from the beginning of the fiscal year to the National Tournament date, and meet all the National Association's requirements to participate. Selection will be made by totaling the best 5 rounds, relative to par, out of the last 7 mandatory tournament scores. Handicap will have no bearing. Only total scores will count. All mandatory tournaments must be medal tournaments, one of which must be the Association's club championship, and must be played on as many different golf courses as the club plays on throughout the year. Selection of the mandatory tournaments will be made by the Tournament Committee before the first tournament of the fiscal year. To be eligible, every player vying for a spot on the National Team must play in all of the 7 tournaments the Tournament Committee deems mandatory. Any player missing a mandatory tournament shall be dropped from consideration, but may appeal such action to the Tournament Committee in person within 5 calendar days after the missed tournament. If the Tournament Committee grants a favorable decision, the player must count his 5 worst scores out of all mandatory tournaments played. Any player missing more than 2 mandatory tournaments shall in no way be considered for the National Team. Apart from this, every player must turn in all scores good or bad to be eligible. The lowest total of 5 rounds as outlined above, except in appeals, will be the No.1 man, the next lowest the No. 2 man, the next no.3, the next No. 4, the next would serve as first alternate and the next as second alternate. Any ties

for the above positions will be settled by an 18 hole play-off. The same would apply for single or multiple ties. The selection of the play-off course will be chosen by the Tournament Chairperson.

Section 2: National Tournament dues for the four man team representing El Paso will be paid by the Club. Other expenses may be paid by the Club upon approval by the Board.

Section 3: Caps, shirts and trousers for the four man team may be purchased by the club. Price range and types shall be approved by the Board.

Article XXI- Selection of the Seven Man Team

Section 1: The representatives of the seven man team will be the winner's of each flight of the Association's Club Championship Tournament and representatives must meet all the National Association's requirements to participate. In the event the winner of each flight cannot participate, the alternate will be the person placing second, third, etc. in each flight. If none of the above can attend, then selection of a representative to the team will be determined by the Board.

Section 2: National tournament dues may be fully or partially paid by the Association if funds are available and approved by the Board.

Article XXII – Conclusion

The above By-Laws have been designed to cover the exigencies deemed likely to arise in the general activities of the club. However, any contingencies not covered shall fall within the jurisdiction of the Board, which is expected at all times to consist of golfing members, in whom their colleagues have the utmost confidence and respect, and whose deliberations at all times will be solely by consideration of the best interest of the Club

